



Whitchurch Primary School and Nursery
Achievement and Standards Committee Meeting, 10th July 2023

Meeting Attendees:

Name	Role
Vinay Patel (VP)	Governor
Nisha Chikhliya (NC)	Governor
Martin Thompson-Lawrie (MTL)	Deputy Headteacher
Deepa Samani (DS)	Governor
Maria Nickson (MN)	Governor
Paul Smith (PS) - ABSENT	Governor

Clerked by Deepti Bal, Governance Professional

Meeting Record:

Governor Scrutiny/Governor Question (GQ)
 Meeting Action
 Decision

	Item	Action
1.	Welcome and Introductions MTL welcomed Governors.	
2.	Apologies None. PS was absent.	
3.	Declarations None	
4.	<p>Minutes of the Previous Meeting and Matters Arising</p> <p>Matters arising were reviewed:</p> <ul style="list-style-type: none"> ● PS to complete an RE visit. <ul style="list-style-type: none"> ○ Carried over ● IDSR to be presented at the next meeting. <ul style="list-style-type: none"> ○ Complete ● MB to conduct data analysis <ul style="list-style-type: none"> ○ Completed ● MB to review attendance data <ul style="list-style-type: none"> ○ Completed ● MB to review safeguarding data <ul style="list-style-type: none"> ○ Completed ● ASC agenda focus on curriculum and EYFS <ul style="list-style-type: none"> ○ Completed ● Full report on school outcomes to be presented at the FGB <ul style="list-style-type: none"> ○ For FGB 	<p>PS to complete an RE visit.</p>

<p>5.</p>	<p>Curriculum Presentation</p> <p>Hannah Hogberg (Leader of Learning) gave an update:</p> <p>When I last presented there were three clear next steps (consistency, clear planning and reassessing the curriculum). The school is in a better place with respect to consistency. Year teams have adapted the planning template and use PPA to discuss wider subjects. Deep dives show an improvement in books and what is being produced.</p> <p>Planning documents are a success and they are used by all to support adaptive teaching. There are plans to have a clearer focus in Early Years but there is a need to work with one another. There is some work required to familiarise staff with the Early Years and this is a key priority. for the assessment of the curriculum. There are now clear task statements put together by subject leaders which will be shared with year team leaders to review suitability. Curriculum leaders have started their data analysis.</p> <p>MTL added that cluster schools are scheduled to work together to look at the wider curriculum and complete moderation.</p> <p>DS asked about the new model with respect to workload.</p> <p>The new model is very simple - graded from three to one - and there are set statements for the topic taught. It is expected that this will reduce workload. The feedback so far from teachers is that this is manageable.</p> <p>VP asked if the school is ready to go from September.</p> <p>There are lots of subject leaders and some subjects are being allocated. There will be some handover to subject leaders required. The curriculum will, however, be ready for September. MTL explained that there will be a number of resources mapping out the curriculum. Hannah will remain the dedicated leader of learning with MTL providing support.</p>	
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	<p>DS asked for the greatest successes in terms of the curriculum this year. There is now strong documentation with long term plans and curriculum maps in place. The orchestration of this was not organised or as fluid as it could have been, but teaching staff are now onboard with the vision. The focus will switch to implementation.</p> <p>VP asked about support. HH felt that leaders are very supportive but suggested that the role be developed and impact of Link Governors reviewed, as next steps.</p>	
6.	<p>PE Leads Presentation - Karen Wong and Emily Byrne</p> <p>The school has seen an improvement in quality in PE, and an increase in consistency of delivery. The school is entering more competitions and there are further plans to adapt planning.</p> <p>The school is using the Get scheme.</p> <p>VP asked if this is good value. Staff feel that this was. There are lots of resources, adaptive teaching and challenge. It supports teachers who are not comfortable teaching PE.</p> <p>There is a need to support Y6 with swimming to ensure that they receive their entitlement. Y4 receive swimming for a term. MTL added that there have been changes to the cohort plans as a result of Covid-19. VP asked about costs. This would usually come from the school budget. The school is trying to offer swimming in North London to save on transport costs.</p> <p>The PE commitment requires replenishment and orders have been placed for September.</p> <p>VP asked if there are any challenges with securing equipment? The school is confident that the equipment would be in place for September. It will be liaising with Avanti more, as they are also keen on developing links.</p> <p>MTL felt it important to relook at resources, facilities and gaps in the Autumn. There has previously been consideration of investment to support outcomes.</p> <p>DS asked how pupils are getting their quota of PE on days that it rains. If the Hall is not free it cannot be used. Pupils then move into the classroom and classroom PE activities are offered. e.g. Hand tennis.</p>	

	<p>VP asked how the school ensures breadth and depth. The curriculum map sets this out, mapped to the national curriculum. There are a range of skilled sports – hockey, handball, dodgeball, gym, dance, fitness, swimming, golf and yoga.</p> <p>Governors noted the Sports Premium (SP) document.</p> <p>DS asked if there is scope to increase the percentage of pupils receiving the offer. MTL explained this year the aim has been to establish the PE team and <i>deliver</i> the subject. Next year will focus on <i>leading</i> the subject.</p> <p>MTL explained that Harrow data indicates that 30-40% of Y6 pupils are overweight. There is a need to develop clubs to ensure pupils are regularly active.</p> <p>The school is considering implementing the ‘daily mile’ initiative. MTL noted the impact of subtle changes – for example, schools providing healthy snacks.</p> <p>MB noted the topic of oral health – Harrow is at the bottom of the national league table and promotion of oral health will need to be considered. MTL highlighted the impact of lessons on oral hygiene.</p>	
7.	<p>Whole-school Summary Data</p> <p>MTL shared an overview of the data:</p> <p>KS2 SATS results will be published tomorrow.</p> <p>There is a drop in Early Years outcomes and an action plan is now in place. Literacy is dragging the school down.</p> <p>MTL shared the plans for organising, training and deploying staff.</p> <p>KS1 data was reviewed and compared with last year’s national results. There is an upward trend in every area. VP felt this to be promising- particularly in terms of greater depth (GD). Staff are looking at pupils who have not met the expected standard so that they can be handed over for support.</p>	

	<p>The phonics screen check was noted and phonics highlighted as an area of vulnerability. There is now fidelity to the programme which includes sharing of practice with a local school to understand how they have achieved success. There is a need to ensure, right now, that changes are implemented. The trajectory continues and MTL felt that rapid progress should be achievable. He noted the strong suite of whole school training available, twilight sessions, and external visitors attending on a half termly basis. This has helped the approach being refreshed and modernised.</p> <p>VP asked about challenges. MTL explained that there will be a review of phonics with leaders to ensure the best model of phonics is implemented next year, considering staffing. The school will update Governors in Autumn 2 on progress in this area.</p> <p>Y2 data was noted and highlighted as being variable. 26 pupils sat the phonics screen check with 83% passing. Reasons for failure have been identified and support put in place.</p> <p>VP asked about EHCP pupils. MTL explained that there is a decision needed on how pupils with EHCPs access phonics. There is training being given on how to measure the progress of pupils with SEND to ensure progression. Some pupils with SEND do not follow the same journey of progress. MTL indicated that staff now have assessment tools and smaller steps of progress as pupils work towards the expected standard. Governors will receive a data pack at the FGB next week with more detailed information.</p> <p>ACTION: KS2 data to be reviewed at the FGB.</p> <p>School data was reviewed. Governors reviewed the schools position last year which has improved considerably – the school remains above the national average.</p>	<p>School to update on phonics progress in Autumn 2.</p> <p>KS2 data to be reviewed at the FGB.</p>
8.	<p>Stakeholder Views</p> <p>MB has collected data from parents, pupils and staff. Joseph (JP) will also do some exit interviews. JP will also talk to this item and he will draw up summaries from it.</p> <p>ACTION: Stakeholder views to be presented at the FGB.</p>	<p>Stakeholder views to be presented at the FGB.</p>

9.	<p>Safeguarding</p> <p>Data on LAC pupils was presented, with Governors noting the spread of LAC pupils.</p> <p>MTL explained that there are challenges with Harrow LA - specifically in terms of getting support for some pupils. Frequently, this takes a long time to obtain.</p> <p>VP asked about Governor support re. safeguarding. DS indicated that on her next visit she will be focusing on pupil voice. DS felt it would be useful to receive more regular LAC reports, given the number working below the level of their peers. Additionally, she felt that it would be useful to capture the support and interventions made. DS provided a summary of their overall attainment.</p>	
10.	<p>Personal Development</p> <p>The priority is mental health, with a programme having been developed. There is further work to do on what mental health first aiders mean for pupils.</p> <p>It was noted that new conversations with staff are happening and a strong start has been made. NC was keen to promote a wellbeing culture in the staff body. MTL added that JP will be conducting exit interviews. In the longer term, this will be completed by PT.</p>	
11.	<p>Classroom Enrichment</p> <p>There is a pay as you go model for trips. The school is looking at the breakfast offer and ensuring all pupils engage with sports offerings. Extracurricular teams have been developed to ensure that all PP and SEND pupils are targeted for involvement. VP felt that this was a key strength of the school. MTL will review spaces to ensure that these are used effectively to support personal development.</p> <p>MB felt that Personal Development was a strength. There is a commitment to all pupils that they are able to experience a breadth of activities and MB advocated formalising this. MTL added that some schools map out the range of experiences available across the year groups.</p>	

	<p>Governors discussed the benefit of links with secondary, including access to specialist teachers to support transition and enrichment.</p>	
12.	<p>Behaviour and Attitudes</p> <p>The values and mission statement have been reviewed previously, and there is a solid understanding of these. MB suggested that the school consider being a Thinking School and Rights Respecting School.</p> <p>Behaviour Incidents will be reported at the FGB next year. DS felt that it would be useful for Governors to be made aware of incidents (including peer on peer incidents). Governors agreed that headteacher reports should include this information.</p> <p>MB agreed that this would be a very positive step and suggested a review to ensure that all statutory information is reported correctly.</p>	
13.	<p>Attendance</p> <p>Attendance is at 93.7%, in line with the national average of 93.8%. A target of 96% has been set.</p> <p>NC suggested that cultural change has taken place to support higher attendance.</p> <p>MTL set out the system for ensuring good attendance, including a range of ways to address and monitor attendance.</p> <p>MTL noted that EPNs are issued to ensure that notices are issued promptly.</p> <p>The school has started to consider punctuality. At parents evening, all staff are asked to discuss punctuality alongside attendance.</p> <p>DS asked if parents receive punctuality figures. MTL explained that this will be in the academic report which is provided in summer. MTL agreed that it would be useful to provide an update to parents on attendance. MB suggested that this could be displayed through School Spider.</p>	

	MTL explained that nursery attendance is non-statutory but included in the calculation regardless. DS advocated reporting statutory attendance only, as a separate figure.	
14.	<p>Policies</p> <p><u>Attendance Policy</u> MLT confirmed that it has been updated to reflect the EPN changes but is the model LA policy which currently reflects LA practice.</p> <p>DECISION: The policy was approved.</p>	
15.	<p>Link Visits</p> <p>RS has completed a PP visit and had a number of questions on the PP budget.</p> <p>NC provided an overview of how funding was spent.</p> <p>DS asked for reporting on the impact of PP – MTL confirmed this would be provided next week.</p> <p>PT has completed a visit and deep dives re. learning behaviour.</p> <p>ACTION: Governors to use the link governor template.</p>	<p>MT to provide reporting of PP impact, by next week.</p> <p>Governors to use the link governor template.</p>
16.	<p>AOB</p> <p>Governors noted their appreciation of the reporting.</p>	
17.	<p>PART TWO CONFIDENTIAL</p> <p>None</p>	

Post Meeting Action Log:

No	Item
1.	PS to complete an RE visit.
2.	School to update on phonics progress in Autumn 2.
3.	KS2 data to be reviewed at the FGB.
4.	Stakeholder views to be presented at the FGB.
5.	MT to provide reporting of PP impact
6.	Governors to use the link governor template.

Accepted as a true and accurate record by the Chair _____